



Ladbroke JMI School
Minutes of Full Governing Body Meeting
Thursday 6th December 2024 at 7.15pm

Attendees:

Claire Brazil (CB); Alex Corke (AC); Donna Corke (DC); Phil Cunningham – CoG (PC); Jaime De Verteuil (JDV); Greg Huntley (GH); Jon Mackley (JM); Sara-Jane Tiramani (SJT); Mark Turner (MT); Tracey Webster – Head (TW); Dave Swedensky (DS)

Apologies:

Kevin Dobson (KD);

In Attendance:

Mrs H Romain – Deputy Head (HR); Nicola Thrussell – Clerk (NT)

Item	Description	Action
1.	Apologies for Absence	
1.1	PC Welcomed all. There was one apology for absence which was approved.	
1.2	There is a new Parent Governor, Dave Swedensky, who was welcomed to the Governing Body. All were reminded of CBs new classification as LEA Governor.	
1.3	All Governors were reminded to check their Governor profiles on GovernorHub.	Action ALL
2.	Declaration of Interests	
2.1	There were no Declarations of Interests.	
3.	Notification of Any Other Business	
3.1	There were two matters of AOB, Dame Alice Owen and the school website.	
4.	Minutes of the Meeting Held on the 12th September 2024	
4.1	Approved and signed as accurate.	
5.	Headteacher Report	
5.1	TW circulated her report prior to the meeting.	
5.2	Q: An observation for the staffing for Y2, I think Mr Martin left previously so not sure if that needs updating.	
5.2.1	A: Mr Martin has returned. We needed additional staff and he worked well so it made sense to ask him to return.	
5.3	Q: With regards to when teachers are off and not getting supply in we use TAs to cover the lessons. (I might have completely misunderstood) Appreciate all the reasons given, but are the TAs happy to do this and is anything given to support them e.g. time/financial given the extra work involved. Just know that TAs elsewhere have kind of stood up for not doing this extra work so didn't want us to be in a similar situation further on.	
5.3.1	A: With regards to TAs, I only use them if they are happy to be used and they are given extra pay to cover. To be honest most of them prefer to cover as they get frustrated by supply teachers coming in, not knowing the children or what has gone on and they are doing the work anyway! For planned cover the class teacher is always asked to leave work.	

5.4 5.4.1	<p>Q: How did teachers Performance Management go?</p> <p>A: All are on target. Targets have been directly linked with the School Improvement Plan.</p>	
5.5 5.5.1	<p>Q: With regard to the Friends of Ladbroke School (FOLS), are you happy with their financial processes?</p> <p>A: Yes. Financials are discussed at every meeting with the money being used to support children in the school now. They have recently paid for the new playground markings, they bought new iPads last year, and their next project is paying for the removal of the bushes which have been problematic for some time, with much sports equipment lost in the bushes. After that they will look at funding the project to fill the space created by removing the bushes.</p>	
6. 6.1 6.2 6.3 6.4 6.5 6.5.1	<p>Sports Premium (SPG) and Pupil Premium (PPG) Funding</p> <p>The reports were circulated prior to the meeting.</p> <p>TW explained what the two grants are for the new Parent Governor.</p> <p>With regard to SPG, all teachers including 2 ECTs work with brought in sports coaches. The funding also supports clubs and aids top-up swimming lessons for Year 6 pupils.</p> <p>With regard to children eligible for PPG, the biggest challenge is attendance, which in turn affects both attainment and the child's self-esteem. The funding supports CPD and TAs providing additional support. There is also work on wellbeing, protected behaviours and support for families.</p> <p>We have relatively small numbers of PPG children and the majority of our disadvantaged children are doing well.</p> <p>Q: What are 'Zones of Regulation'?</p> <p>A: They are colour-coded zones (red, amber, green) allowing children to recognise how they are feeling and giving them strategies on how to regulate themselves.</p>	
7. 7.1 7.2	<p>Resources Committee</p> <p>Minutes of the last meeting were circulated prior to the meeting.</p> <p>AC provided a brief overview of the committee.</p> <p>There were no questions.</p>	
8. 8.1 8.2	<p>School Improvement Committee</p> <p>Minutes of the last meeting were circulated prior to the meeting.</p> <p>MT provided a brief overview of the committee.</p> <p>There were no questions.</p>	
9. 9.1 9.2	<p>Link Governor Reports and Governor Conference</p> <p>SJT has completed a Safeguarding visit and her report is available on GovernorHub.</p> <p>DC completed a SEN visit and her report is available on GovernorHub. Debbie Bedford has settled well as the new SENCO, has been welcomed by all staff and has already made a huge impact. DC will complete a follow-up visit to see things that were discussed in action.</p>	

9.3	JM completed a Health and Safety Visit and met with Michael who worked through the report with him. Michael is very organised and on-top of everything.	
9.4	Q: Just reading Donna's SEN visit report and I noticed it said Debbie had been on Senior Mental Health training. Was her course in relation to this: https://www.gov.uk/guidance/senior-mental-health-lead-training If not, I don't know if it would be helpful as they give a grant.	
9.4.1	A: Yes, Debbie Bedford is doing this course and we have received the funding for the course.	
9.5	No Governors attended the Governor Conference, however SJT did attend the Safeguarding Conference for Headteachers, DSLs and Safeguarding Governors.	
9.6	There was an update on KCSIE, on external agencies and a talk from the Virtual School on Managing Allergens.	
10.	Policies	
10.1	Pay and Appraisal: Ratified.	
10.2	Child Protection: Ratified.	
11.	Headteacher Performance Management	
11.1	See Part 2 Minutes.	
12.	Premises	
12.1	See Item 5.5.1 relating to removal of bushes.	
13.	Governor Training	
13.1	Knowing Your School – High Quality Curriculum Provision is a new course which is very relevant to the school at present. PC will organise the training.	Action PC
13.2	The Safeguarding Training Record has not been updated so this appears to be out of date however it is in date for at least another year. TW will locate the record of the online training that was completed.	Action TW
14.	Any Other Business	
14.1	Website: A governor needs to go through the checklist and check that the website is up to date and easy to follow. PC will do.	Action PC
14.2	Dame Alice Owen (DAO) Admissions Consultation: Following the announcement of their consultation which included plans to exclude Ladbroke School from their Admissions Criteria, TW wrote to DAO (available on GovernorHub) and has subsequently met with DAO Governors. It is strongly felt that should their new criteria go ahead, many children currently eligible would miss out. TW has fought not only for Ladbroke, but for other Potters Bar schools that could be excluded from DAO Admissions Criteria and we await the outcome of the current consultation.	
15.	Dates of Next Meetings	
15.1	<ul style="list-style-type: none"> FGB Meetings: 6th March 2025; 15th May 2025 (Budget); 3rd July 2025. 	
15.2	<ul style="list-style-type: none"> Resources Meetings 6th February 2025; 12th June 2025. 	
15.3	<ul style="list-style-type: none"> SIC Meetings: 16th January 2025; 24th April 2025. 	