



**Full Governing Body Meeting  
7 July 2022 – 7.15 pm**

**Minutes**

**Present:** Mr A Corke, Mrs D Corke, Mrs L Gawen, Mr G Huntley, Mr J Mackley, Mr M Turner, Miss T Webster (Head)  
**Apologies:** Mrs D Bedford, Mrs C Brazil, Mr P Cunningham (Chair), Mr K Dobson  
**Absent:**  
**In Attendance:** Mrs H Romain (Deputy Head), Mrs S Tiramani (Clerk)

No.	Item	Action
1.	<b>Welcome and sign in and Apologies for Absence.</b> Apologies for absence were received and approved from DB, CB, PC and KD. In PC's absence, JM agreed to Chair the meeting.	<b>Apologies approved</b>
2.	<b>Notification of Any Other Business</b> None	
3.	<b>Conflict of Interest</b> No conflicts arose during the course of the meeting.	
4.	<b>Approval of the Minutes of the previous meetings on 10 March 2022 and 12 May 2022.</b>  The Minutes of 10 March 2022 and 12 May 2022 were agreed as a true and accurate record.	<b>Minutes approved</b>
5.	<b>Matters Arising not on tonight's agenda</b>  There were no matter arising from the 12 May 2022 meeting.  <b>Matters arising from the 10 March 2022 meeting</b>	
5.1	<i>Minute 6.1 – GH to update and confirm Pecuniary/Business Interests on GovernorHub.</i> Actioned.	<b>Actioned</b>
5.2	<i>Minute 6.5 – SIP crib sheet to be prepared by TW</i> Actioned. TW will update when SIP is updated.	<b>Actioned</b>
5.3	<i>Minute 6.6 – Gaps in training – training to be undertaken by all.</i> The Clerk suggested that Governors complete training over the summer holidays.	<b>Ongoing</b>
5.4	<i>Minute 6.7 - Parent Governor Vacancy to be advertised.</i> TW advised that one parent had expressed an interest but is now moving away. Advert to be sent out again in September when the new intake is here.	<b>Ongoing</b>
5.5	<i>Minute 6.9 - KCSIE – GH to confirm on GovernorHub he has read KCSIE.</i> Actioned.	<b>Actioned</b>
5.6	<i>Minute 6.10 - Governor Code of Conduct – GH to confirm on GovernorHub he agrees to abide by it.</i> Actioned.	<b>Actioned</b>

<p>5.7</p> <p>5.8</p> <p>5.9</p> <p>5.10</p> <p>5.11</p> <p>5.12</p> <p>5.13</p>	<p><b>Minute 7.10 – TW to give details of school fund programme to AC</b> Outstanding. TW enquired with HfL, but they have not responded. TW will chase. AC will come up with some things to look at.</p> <p><b>Minute 8.1 – TW to send Safeguarding Schedule to PC for inclusion in Governors’ Report</b> Actioned.</p> <p><b>Minute 8.4 – TW to investigate comments being mandatory if certain boxes are ticked on the pupil voice questionnaire</b> Outstanding. TW will look at this when the next questionnaire is sent out.</p> <p><b>Minute 12.1 – TW to put updated SFVS onto GovernorHub for Governor comments by 18 March</b> Actioned.</p> <p><b>Minute 14.1 – TW to circulate staff email addresses to Link Governors</b> Actioned.</p> <p><b>Minute 14.2 – TW to write document covering what Governors will cover during visits</b> Actioned.</p> <p><b>Minute 16.3 – PC to draft letter authorising £1.20 increase for those staff members not on the leadership scale who were within 10 years of retirement.</b> Actioned.</p>	<p><b>Outstanding</b></p> <p><b>Actioned</b></p> <p><b>Outstanding</b></p> <p><b>Actioned</b></p> <p><b>Actioned</b></p> <p><b>Actioned</b></p> <p><b>Actioned</b></p> <p><b>Actioned</b></p>																														
<p>6.</p> <p>6.1</p>	<p><b>Headteacher’s Report to Governors (including safeguarding and GDPR update)</b> Circulated prior to the meeting.</p> <p>TW reported that SAT’s results had been announced on Tuesday and the National Standard for 2022 received.</p> <table border="1" data-bbox="252 1417 1283 2069"> <thead> <tr> <th>Subject</th> <th>Percentage of pupils achieving at least the expected standard: school (2022)</th> <th>Percentage of pupils achieving at least the expected standard: nationally (2022)</th> <th>Average scaled score: school (2022)</th> <th>Average scaled score: nationally (2022)</th> </tr> </thead> <tbody> <tr> <td>English reading</td> <td>90%</td> <td>74%</td> <td>107</td> <td>105</td> </tr> <tr> <td>English SPAG</td> <td>87%</td> <td>72%</td> <td>107</td> <td>105</td> </tr> <tr> <td>Mathematics</td> <td>81%</td> <td>71%</td> <td>107</td> <td>104</td> </tr> <tr> <td>English writing (teacher assessment)</td> <td>77%</td> <td>69%</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Science (teacher assessment)</td> <td>100%</td> <td>79%</td> <td>N/A</td> <td>N/A</td> </tr> </tbody> </table>	Subject	Percentage of pupils achieving at least the expected standard: school (2022)	Percentage of pupils achieving at least the expected standard: nationally (2022)	Average scaled score: school (2022)	Average scaled score: nationally (2022)	English reading	90%	74%	107	105	English SPAG	87%	72%	107	105	Mathematics	81%	71%	107	104	English writing (teacher assessment)	77%	69%	N/A	N/A	Science (teacher assessment)	100%	79%	N/A	N/A	
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	<p>TW advised that the children receive a raw score which is then scaled. A scaled score of 100 is a pass. A scaled score of 110+ is classed as greater depth. The percentage of children who achieved Greater Depth is approx. 43% in reading, 45% in grammar and 39% in maths. This is comparable to our usual results. Four children achieved 99 and one 98 in maths. Had they achieved 100, this would have added another 12%. In reading one child achieved 99. TW added that the results were fair and very, very good. They are at the top end of what we had hoped for. This is particularly good considering that their last 2 years were impacted by Covid.</p>	
6.2	<p>KS1 results were also good, but there is no national data at the moment for comparison. Early years were lower than normal, but there are issues in this cohort that will be worked on, eg attendance etc.</p>	
6.3	<p><b><i>Q. Under the School Improvements section of the HT's Report, it states that the curriculum has been reviewed to ensure each subject is taught independently – can TW explain this?</i></b></p> <p>A. Previously we taught in topics which included history and geography. We have now separated out subjects to allow teaching of skills more thoroughly and then link to the topic. This allows us to be more focused on skills being taught thoroughly. DC added that this is supported by her report on Art.</p>	
6.4	<p><b><i>Q. What are interactive whiteboards?</i></b></p> <p>They are boards that don't have a projector. They are connected to the member of staff's laptop, and this allows them to mirror their screen. The projector bulbs kept breaking and are expensive and those replaced were getting to the end of their life anyway. The plan is to replace the boards in Years 3 &amp; 4 this year.</p>	
7.	<p><b>Latest Budget Monitor</b></p> <p>TW advised that the budget monitor circulated was considered by the Resources Committee at their last meeting. The next budget monitor is due to be prepared next week and will be completed by the end of July. TW will add to GH when received. There are not many variances against budget due to being early in the budget year.</p>	
8.	<p><b>Link Governor Reports</b></p>	
8.1	<p><b><i>Subject Link Visits</i></b> The following visits have taken place:</p> <ul style="list-style-type: none"> <li>• Maths – PC's report uploaded to GovernorHub</li> <li>• PE – DB visit taken place – report to be uploaded to GH. <b>Action: DB</b></li> <li>• SEN/PP – DB visit taken place – report to be uploaded to GH. <b>Action: DB</b></li> <li>• Art – DC's report uploaded to GH. DC ran through her report.</li> <li>• Music – MT's report uploaded to GH. Another visit to take place soon and report to be uploaded. <b>Action: MT</b></li> <li>• Humanities – JM visit taken place – report to be uploaded to GH. <b>Action: JM</b></li> <li>• Computing - GH visit taken place – report to be uploaded to GH. <b>Action: GH</b></li> <li>• RE - LG has emailed ZR but not received a reply. LG will email again next term. <b>Action: LG</b></li> </ul>	<p><b>Subject Visit actions to be completed Action: DB, MT, JM, GH, LG, AC, KD, CB</b></p>

	<ul style="list-style-type: none"> <li>• French – AC still to visit. TW explained that the French curriculum was changing in September, and it was agreed it would make sense for AC to visit next term. <b>Action: AC</b></li> <li>• English – KD to complete visit by October half term. <b>Action: KD</b></li> <li>• Science – CB to complete visit by October half term. <b>Action: CB</b></li> </ul>	
<b>8.2</b>	<p><b><i>Safeguarding Link Governor Visit</i></b></p> <p>LG has completed a Safeguarding visit and her report has been uploaded to GH. LG reported that she had worked with TW looking at the Single Central Record and had looked at physical training records. She spent one hour in the playground. The pupils were amazing and very welcoming. She spoke to pupils, teachers, teaching assistance and Midday Supervisors and couldn't see anything untoward at all. When asked for further information on this, they said they felt safe on the school premises. LG asked them about internet security, and they stated that they covered this in PHSE. This was evidenced when LG reviewed a PHSE scrapbook. LG expressed her thanks to the staff.</p>	
<b>8.3</b>	<p><b><i>Maths Tuition – National Tutoring Programme</i></b></p> <p>DC's report had been uploaded to GH. DC advised that she had seen evidence of the impact of this tutoring and that the children are more confident in class.</p>	
<b>9.</b>	<p><b>Premises -H&amp;S Report and Action Plan</b></p>	
<b>9.1</b>	TW advised that this had been discussed and the Resources Committee and actions were being worked through. TW has emailed Gary Neville regarding the school be graded as Good when previously we were Outstanding, and he had responded that the criteria has now changed to remove the Outstanding grade in line with SIS.	
<b>9.2</b>	JM and TW will have another H&S meeting before the end of term.	
<b>9.3</b>	<p><b><i>Q. With regard to the tower scaffold on page 12, who is Kevin?</i></b></p> <p>A. TW advised that this should say Michael.</p>	
<b>10.</b>	<p><b>Term Dates 2022/23 Ratification – Proposal for 2023/24</b></p> <p>TW circulated term dates for 2022/23 and those proposed for 2023/24.</p> <p>Both sets of dates were agreed.</p>	
<b>11.</b>	<p><b>Letter to parents from Governors</b></p>	
<b>11.1</b>	TW reported that PC is planning to write this and circulate it to Governors. He is also working on the Governor Report which will be ready for the first FGB meeting in September.	
<b>12.</b>	<p><b>Governor Membership</b></p>	
<b>12.1</b>	<p>The Clerk advised that GH's term of office as a Co-opted Governor was due to expire on 9 July 2022.</p> <p>Governors considered the skills that GH had to offer the GB. Governors felt that the GB needed somebody that was not in education, had history with and an interest in the school. Governors felt that GH brings something different to the GB.</p> <p>GH advised that he was happy to stand for another 4 years as a Co-opted Governor and this was unanimously approved.</p>	<p><b>GH 4 year term as Co-opted Governor approved</b></p>

<p><b>13.</b></p> <p><b>13.1</b></p> <p><b>13.2</b></p>	<p><b>Dates of Governor meetings for 2022/23</b></p> <p>TW advised that she had circulated proposed dates based on those for this year. The only change was the January meeting due to the date we return to school after the Christmas break.</p> <p>The Clerk advised that she was unable to attend a meeting on 11 May and it was agreed to change this meeting to 18 May. TW to amend schedule.</p>	<p><b>Action: TW</b></p>
<p><b>14.</b></p> <p><b>14.1</b></p>	<p><b>Any Other Business</b></p> <p>LG stated that it had been a pleasure to come into school and hoped that all was going well for staff. TW responded that there had been a lot of Covid cases in staff recently. Staff have been having a tough time and are all very tired. HR added that even so, it was very good to be back at school and almost back to normal and this has been reflected in the results.</p> <p>Governors expressed their thanks to staff.</p> <p>The meeting ended at 8.05 pm.</p>	